ST/AI/218/Rev.18

UNITED NATIONS

NUMERICAL INDEX

TO

ADMINISTRATIVE ISSUANCES

November 1996

INTRODUCTION

1. The present numerical index to administrative issuances lists in alphanumeric order by series symbol, together with date and subject-matter, all issuances at United Nations Headquarters which are current as of 31 October 1996. This publication is issued annually, together with a subject index, under the symbol ST/AI/218/-.

2. Each issue comprises the following three sections:

(a) ST/SGB/- series. These bulletins establish Financial Rules, Staff Rules, the organizational structure of the Secretariat and other important decisions of policy. They are issued in the name of the Secretary-General and remain in effect from a given date until specifically superseded or amended;

(b) ST/AI/- series. These administrative instructions prescribe instructions and procedures for the implementation of the Secretary-General's bulletins, and they also set forth office practices and procedures to be applied in more than one department of the Secretariat. These instructions remain in effect from a given date until specifically superseded or amended;

(c) ST/IC/- series. These information circulars deal with matters of general but one-time interest, matters of general interest for a specific period, informational material or requests for staff cooperation.

3. Excluded from this index are circulars of interest or applicability to project personnel, which are issued under the series symbol ST/IC/P/-.

4. It should be noted that the description of the organizational structure contained in section A does not fully reflect current organizational restructuring. Detailed statements of the functions and organization of those offices will be issued in due course. Secretary-General's bulletins ST/SGB/248, ST/SGB/249, ST/SGB/258 and ST/SGB/271 provide further information in this regard.

5. Copies of the index are available through official distribution or by checking off the appropriate box in the form provided on the following page and returning it to the Rules and Regulations Unit at Headquarters.

6. Comments and suggestions concerning this publication will be appreciated. They should be addressed to the Chief, Rules and Regulations Unit, Office of Human Resources Management, room S-2590, United Nations, New York, NY 10017.

NUMERICAL AND SUBJECT INDICES
TO UNITED NATIONS ADMINISTRATIVE ISSUANCES

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NUMERICAL INDEX TO ADMINISTRATIVE ISSUANCES

A. SECRETARY-GENERAL'S BULLETINS (SERIES ST/SGB/-)

Symbol	Date issued	Subject	Remarks
ST/SGB/ Financial Rules/1/ Rev.3 (1985)	3/1985	Financial Regulations and Rules of the United Nations (series 100)	Annex: Additional terms of reference governing the audit of the United Nations
ST/SGB/ Financial Rules/2	9/12/75	Financial Rules of the Fund of the United Nations Environment Programme	
ST/SGB/Staff Regulations/ Rev.23	1/1/95	Staff Regulations	
Rev.23/Corr.1 (English only)	3/4/95		
Rev.23/Amend.1	23/5/95		
ST/SGB/Staff Rules/Appendix D/ Rev.1	1/1/66	Rules governing compensation in the event of death, injury or illness attributable to the performance of official duties on behalf of the United Nations	See also ST/AI/120/Rev.2
Rev.1/Amend.1	8/1/76		
ST/SGB/Staff Rules/1/Rev.8	1/6/95	Staff Rules	Rules 101.1 to 112.8; ST/SGB/284
Rev.8/Amend.1	1/3/96		
ST/SGB/Staff Rules/2/Rev.8	1/6/95	Staff Rules applicable to technical assistance project personnel	Rules 200.1 to 212.7
Rev.8/Amend.1	1/3/96		
ST/SGB/Staff Rules/3/Rev.5	1/1/94	Staff Rules governing conference and other short-term service	Rules 301.1 to 312.6
ST/SGB/UNEF/2/ Rev.2	30/12/60	Financial Rules for the Special Account for the United Nations Emergency Force	

Symbol	Date issued	Subject	Remarks
ST/SGB/UNFICYP/1	25/4/64	Regulations for the United Nations Force in Cyprus	
ST/SGB/UNHHSF/ Financial Rules/3 (1978)	1/78	Special annex for the United Nations Habitat and Human Settlements Foundation (series 300) to the Financial Regulations and Rules of the United Nations (series 100)	
ST/SGB/UNIDF/ Financial Rules/4 (1982)	19/11/82	Special annex for the United Nations Industrial Development Fund (series 400) to the Financial Regulations and Rules of the United Nations (series 100)	
ST/SGB/PPBME Rules/1 (1987)	3/87	Regulations and Rules Governing Programme Planning, the Programme Aspects of the Budget, the Monitoring of Implementation and the Methods of Evaluation	
ST/SGB/ Organization*	8/96	Organization Manual of the Secretariat - Contents/ Introduction/Rev.1	See also ST/SGB/150/Rev.1, ST/SGB/170 and Add.1, ST/SGB/248 and ST/SGB/271; ST/AI/239, para. 3 only, and ST/AI/409; ST/ADM/SER.A/1778
ST/SGB/ Organization Section:			
CHR	21/7/93	Centre for Human Rights	Supersedes ST/SGB/ Organization, sect. S/Amend.2 and Add.1/Amend.1 and ST/SGB/194. See also ST/SGB/258
CHR/Corr.1	16/8/93		

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Symbol	Date issued	Subject	Remarks
ST/SGB/ Organization Section:			
DESIPA	6/6/96	Department for Economic and Social Information and Policy Analysis	Partially supersedes ST/SGB/Organization, sect. K
DPA	15/2/96	Department of Political Affairs	Supersedes ST/SGB/Organization, section DDA, sect. F/Rev.3, sect. I and Amend.1-3/Rev.1, section ORCI, section SPQRCDT/OCN, ST/SGB/195, ST/SGB/199 and ST/SGB/225
DPCSD	18/7/96	Department for Policy Coordination and Sustainable Development	Supersedes ST/SGB/Organization, sect. K, ST/SGB/161 and ST/SGB/163
DPI/Rev.2	14/6/96	Department of Public Information	See also ST/AI/376
DPKO DPKO/Amend.1	22/3/95 23/8/95	Department of Peace-keeping Operations	Supersedes ST/SGB/Organization, sect. D/Rev.1 and ST/SGB/Organization, sect. DAM/FOD. See also ST/SGB/258
ECA	20/4/95	Secretariat of the Economic Commission for Africa	Supersedes ST/SGB/Organization, sect. K(IV)/Rev.1. See also ST/SGB/258
ECE	29/2/96	Secretariat of the Economic Commission for Europe	Supersedes ST/SGB/Organization, sect. K(I)/Rev.1. See also ST/SGB/265
ECLAC	25/8/95	Secretariat of the Economic Commission for Latin America and the Caribbean	Supersedes ST/SGB/Organization, sect. K(III) and ST/SGB/208

Symbol	Date issued	Subject	Remarks
ST/SGB/ Organization Section:			
EOSG	22/5/96	Executive Office of the Secretary-General	See also ST/SGB/249
ESCAP	19/10/95	Secretariat of the Economic and Social Commission for Asia and the Pacific	Supersedes ST/SGB/Organization, sect. K(II). See also ST/SGB/249
ESCWA/Rev.1	6/10/94	Secretariat of the Economic and Social Commission for Western Asia	See also ST/SGB/258
L	5/76	Secretariat of the United Nations Conference on Trade and Development	
N/Rev.2 N/Rev.2/Corr.1 N/Rev.2/Amend.1	29/2/84 4/4/84 23/7/84	Office of the United Nations Disaster Relief Coordinator	See also ST/SGB/248, ST/SGB/249 and ST/SGB/251
O/Rev.1	8/77	Secretariat of the United Nations Environment Programme	See also ST/SGB/258
OIOS	14/12/95	Office of Internal Oversight Services	Supersedes ST/SGB/Organization, sect. P(IV)/Rev.1, sect. P(V)/Rev.1 and Corr.1, ST/SGB/155, ST/SGB/196/Rev.1 and ST/SGB/211. See also ST/SGB/273
OLA/Rev.1	14/11/94	Office of Legal Affairs	Also supersedes ST/SGB/Organization, sect. X
OPPBA	22/5/96	Office of Programme Planning, Budget and Accounts	Supersedes ST/SGB/Organization, sect. P(I) and Corr.1. See also ST/SGB/270 and ST/SGB/271

Symbol	Date issued	Subject	Remarks
ST/SGB/ Organization Section:			
P P/Corr.1	3/76 9/76	Department of Administration and Management	See also ST/SGB/248, ST/SGB/258, ST/SGB/270, ST/SGB/271 and ST/SGB/273
P(II)	6/75	Office of Personnel Services	See also ST/SGB/224 and ST/SGB/271
P(III) P(III)/Amend.2 P(III)/Amend.3	1/74 9/4/76 24/6/76	Office of General Services	See also ST/SGB/182, ST/SGB/191, ST/SGB/241 and ST/SGB/271
P(VI)	3/76	Electronic Data-Processing and Information Systems Service	See also ST/SGB/170, annex
Q/Rev.2 Q/Rev.2/Corr.1	1/5/83 14/10/83	Department of Conference Services	See also ST/SGB/248, ST/SGB/257 and ST/SGB/271
S S/Corr.1 S/Amend.1	2/76 3/77 26/1/77	United Nations Office at Geneva	See also ST/SGB/186, ST/SGB/189 and ST/SGB/258
T/Rev.2	26/5/83	United Nations Centre on Transnational Corporations	See also ST/SGB/248 and ST/SGB/258
UNDCP	27/7/93	United Nations International Drug Control Programme	See also ST/SGB/240
UNHCR	7/6/96	Office of the United Nations High Commissioner for Refugees	Supersedes ST/SGB/Organization, sect. W
UNOV	6/6/96	United Nations Office at Vienna	Partially supersedes ST/SGB/Organization, sect. K. Supersedes ST/SGB/Organization, sect. Z and ST/SGB/175 and ST/SGB/218.

Symbol	Date issued	Subject	Remarks
ST/SGB/ Organization Section:			
UNRWA	7/12/95	United Nations Relief and Works Agency for Palestine Refugees in the Near East	Supersedes ST/SGB/Organization, sect. Y
WFC	18/10/91	Secretariat of the World Food Council	Supersedes ST/SGB/Organization, sect. V
Annex I	6/76	Secretariat boards and committees	
Annex I/ Amend.2	4/6/82	Claims Board	See also ST/AI/149/Rev.4; ST/IC/1991/71 and Add.1
Annex I/ Amend.3	26/4/83	Publications Board	Supersedes ST/SGB/Organization, Annex I/Amend.1
Amend.3/ Corr.1	19/5/83		
Annex II	7/77	Units servicing inter-agency boards and committees	
Annex III	7/77	Units servicing voluntary programmes	
ST/SGB/ 100	14/4/54	Issuance of Secretary-General's bulletins, administrative instructions and information circulars	See also ST/AI/218/Rev.18 and Add.1 and ST/AI/226 and Amend.1-2
103/Rev.1	6/80	Rules governing compensation to members of commissions, committees or similar bodies in the event of death, injury or illness attributable to service with the United Nations	See also ST/AI/119

Symbol	Date issued	Subject	Remarks
ST/SGB/ 107/Rev.6	25/3/91	Rules governing payment of travel expenses and subsistence allowances in respect of members of organs or subsidiary organs of the United Nations	
114	13/11/58	Service with United Nations missions	See also ST/SGB/277; ST/AI/404; ST/IC/1993/23 and ST/IC/1995/8
114/Add.1	2/5/60		
119	30/7/59	Regulations for the United Nations medal	
119/Amend.1	10/63		
125/Rev.1	21/5/63	Latin American Institute for Economic and Social Planning: arrangements for administrative servicing and promulgation of provisional financial rules	
125/Rev.1/ Amend.1	31/12/63		
125/Rev.2 (Spanish only)	27/2/64		
126	1/8/63	United Nations Research Institute for Social Development	
126/Amend.1	15/6/73		
127	23/9/63	Asian Institute for Economic Development and Planning: arrangements for administrative servicing and promulgation of provisional financial rules	
127/Amend.1	29/4/74		
129	31/12/64	African Institute for Economic Development and Planning: arrangements for administrative servicing and promulgation of provisional financial rules and procedures	
132	1/67	United Nations Flag Code and Regulations	
134	8/8/67	United Nations Social Defence Research Institute	

Symbol	Date issued	Subject	Remarks
ST/SGB/ 135	26/12/69	Access to League of Nations archives	
136	1/2/71	Preservation and disposition of gifts and historical items	See also ST/AI/380
144	28/12/73	In-service training and career development for Secretariat staff	
144/Rev.1 (French only)	28/12/73		
150/Rev.1	1/6/77	Changes in the functions and organization of Secretariat units	See also ST/AI/409
151	7/1/76	Administration of the Staff Regulations and the Staff Rules	See also ST/AI/234/Rev.1 and Amend.1
152	4/3/76	Procedure for the establishment and maintenance of branch libraries and reference centres in the United Nations Secretariat at Headquarters	
153	7/10/76	Transfer of the United Nations Sahelian Office to the United Nations Development Programme	
154	8/3/77	Equality of men and women in the Secretariat	See also ST/SGB/253; ST/AI/379; ST/IC/1992/67
156	21/6/77	Documentation for the Fifth Committee	
160	13/10/77	Planning, preparation and servicing of special conferences	See also ST/AI/249/Rev.3 and Amend.4 and ST/AI/342
162	23/3/78	Establishment of the Department of Technical Cooperation for Development	See also ST/SGB/178, ST/SGB/248 and ST/SGB/258

Symbol	Date issued	Subject	Remarks
ST/SGB/ 164	22/11/82	Establishment of the Administrative Review Unit	
166	18/5/78	Establishment of a career development system	See also ST/SGB/267; ST/AI/277, ST/AI/301 and Add.1, ST/AI/358 and Amend.1 and ST/AI/413; ST/IC/1993/66 and Corr.2 and Add.1, ST/IC/1994/49 and ST/IC/1995/70
168	12/10/78	Establishment of the United Nations Centre for Human Settlements (Habitat)	
170	29/12/78	Organizational nomenclature in the Secretariat	
170/Add.1	30/6/80		
172	19/4/79	Staff-management relations: decentralization of consultation procedure	See also ST/SGB/274
173	29/8/79	Competitive examinations for promotion to the Professional category of staff members from other categories	See also ST/AI/360/Rev.1 and Corr.1 (English only), ST/AI/406/Add.2 and ST/AI/417 and Add.1; ST/IC/1995/83 and Corr.1 and Add.1
176/Rev.2	4/4/91	Staff-Management Coordination Committee	
177	19/11/82	Policies for obtaining the services of individuals on behalf of the Organization	See also ST/SGB/283; ST/AI/295 and Amend.1, ST/AI/296 and Amend.1, ST/AI/297 and Add.1 and ST/AI/327

Symbol	Date issued	Subject	Remarks
ST/SGB/ 178	30/6/80	Department of Technical Cooperation for Development	See also ST/SGB/162, ST/SGB/248 and ST/SGB/258
182	5/1/81	Office of General Services	See also ST/SGB/Organization, sect. P(III) and Amend.2-3, ST/SGB/191, ST/SGB/241 and ST/SGB/271
184 184/Add.1	12/1/82 24/2/82	Documentation for meetings	
186	22/2/82	Reorganization of the administrative services in the United Nations Office at Geneva	See also ST/SGB/Organization, sect. S and Corr.1 and Amend.1
188	1/3/82	Establishment and management of trust funds	See also ST/AI/284, ST/AI/285 and ST/AI/286
189	1/4/82	Reorganization of the Conference Services Division of the United Nations Office at Geneva	See also ST/SGB/Organization, sect. S and Corr.1 and Amend.1
191	10/5/82	Office of General Services	See also ST/SGB/Organization, sect. P(III) and Amend.2-3, ST/SGB/182, ST/SGB/241 and ST/SGB/271
192	16/6/82	United Nations garage	See also ST/AI/349; ST/IC/85/65, ST/IC/86/14 and Add.1, ST/IC/86/49 (para. 2) and ST/IC/1994/4

Symbol	Date issued	Subject	Remarks
ST/SGB/ 197	1/12/82	United Nations Centre on Transnational Corporations	See also ST/SGB/Organization, sect. T/Rev.2, ST/SGB/248 and ST/SGB/258
198	10/12/82	Security, safety and independance of the international civil service	See also ST/AI/299
200/Rev.1	1/10/92	Joint Advisory Committee at Headquarters	See also ST/IC/1994/37
201	8/7/83	Use of working languages of the Secretariat	See also ST/SGB/212
205	14/6/84	Regional Commissions Liaison Office	
207/Rev.1	16/12/87	Official United Nations travel to and representation at conferences and meetings	See also ST/AI/133 and ST/AI/319
209	21/12/84	Policies and procedures governing the relationship between non-governmental organizations and the United Nations Secretariat	
210	22/1/85	National competitive examinations	See also ST/IC/1996/48
212	24/9/85	Use of working languages of the Secretariat	See also ST/SGB/201
213/Rev.1	30/4/91	Designation of staff members performing significant functions in financial management, personnel management and general services administration	
214	17/1/86	International Research and Training Institute for the Advancement of Women	

Symbol	Date issued	Subject	Remarks
ST/SGB/			
215	17/1/86	Financial situation of the Organization	See also ST/SGB/217, ST/SGB/222, ST/SGB/278 and ST/SGB/280 and Amend.1; ST/IC/86/17, ST/IC/87/67 and Corr.1, ST/IC/1992/74, ST/IC/1993/48, ST/IC/1993/68, ST/IC/1995/74 and ST/IC/1996/12
216	7/3/86	Steering Committee for the Improvement of the Status of Women in the Secretariat	See also ST/SGB/282; ST/AI/412
216/Add.1	27/3/89		
216/Add.2	30/4/91		
216/Add.6	31/1/96		
217	20/3/86	Financial situation of the Organization	See also ST/SGB/215, ST/SGB/222, ST/SGB/278 and ST/SGB/280 and Amend.1; ST/IC/86/17, ST/IC/87/67 and Corr.1, ST/IC/1992/74, ST/IC/1993/48, ST/IC/1993/68, ST/IC/1995/74 and ST/IC/1996/12
222	22/12/86	Financial situation of the Organization	See also ST/SGB/215, ST/SGB/217, ST/SGB/278 and ST/SGB/280 and Amend.1; ST/IC/86/17, ST/IC/87/67 and Corr.1, ST/IC/1992/74, ST/IC/1993/48, ST/IC/1993/68, ST/IC/1995/74 and ST/IC/1996/12
224	13/2/87	Office of Human Resources Management	See also ST/SGB/271

Symbol	Date issued	Subject	Remarks
ST/SGB/ 230	8/3/89	Resolution of tort claims	
231	20/6/89	Establishment of a Senior Advisory Board on Services to the Public	
233	4/1/90	Establishment of a Senior Planning and Monitoring Group for Peace-keeping Operations	
240	26/6/91	United Nations International Drug Control Programme	See also ST/SGB/Organization, sect. UNDCP; ST/AI/388
241	26/6/91	Organization of the Secretariat: Office of General Services	See also ST/SGB/Organization, sect. P(III) and Amend.2-3, ST/SGB/182, ST/SGB/191 and ST/SGB/271
242	26/6/91	United Nations archives and records management	See also ST/AI/326 and Corr.1
245	5/12/91	Technological Innovations Board	Supersedes ST/SGB/219 and Corr.1 and Add.1-3. See also ST/AI/339, ST/AI/345, ST/AI/347, ST/AI/355, ST/AI/359, ST/AI/361; and ST/AI/386; ST/IC/1990/8, ST/IC/1991/4, ST/IC/1991/18, ST/IC/1991/57, ST/IC/1992/14, ST/IC/1994/23, ST/IC/1995/41, ST/IC/1995/54 and ST/IC/1995/72
248	16/3/92	Restructuring of the United Nations Secretariat	See also ST/SGB/150/Rev.1, ST/SGB/249, ST/SGB/258, ST/SGB/271 and ST/SGB/273; ST/AI/409

Symbol	Date issued	Subject	Remarks
ST/SGB/ 249	16/3/92	Changes in the top echelon	See also ST/SGB/248, ST/SGB/258, ST/SGB/265 and ST/SGB/271
251	22/7/92	Establishment and operation of the Central Emergency Revolving Fund	
253	29/10/92	Promotion of equal treatment of men and women in the Secretariat and prevention of sexual harassment	See also ST/AI/379; ST/IC/1992/67
257	26/1/96	Organization of the Secretariat: Department of Public Information	See also ST/SGB/Organization, section: DPI/Rev.2
258	11/3/93	Changes in the top echelon	See also ST/SGB/249, ST/SGB/265 and ST/SGB/271
259	2/7/93	Wearing of grounds passes	See also ST/AI/333 and ST/AI/387
265	28/10/93	Changes in the top echelon	See also ST/SGB/249; ST/SGB/258 and ST/SGB/271
266	5/11/93	Senior Review Group for the filling of posts at the Director (D-2) and higher levels	See also ST/AI/392
267	15/11/93	Placement and promotion	See also ST/AI/413; ST/IC/1993/66 and Corr.2 and Add.1, ST/IC/1994/49 and ST/IC/1995/70
269	10/1/94	Secure telecommunications equipment	
270	14/1/94	Advisory Panel on Management and Finance	

Symbol	Date issued	Subject	Remarks
ST/SGB/ 271	5/8/94	Reorganization of the Department of Administration and Management	See also ST/SGB/Organization, sect. P and Corr.1
272	9/8/94	Security of information	See also ST/AI/341; ST/IC/81/38
273	7/9/94	Establishment of the Office of Internal Oversight Services	See also ST/SGB/Organization, section: OIOS; ST/AI/397 and ST/AI/401; ST/IC/1996/29
274	28/9/94	Procedures and terms of reference of the staff-management consultation machinery at the departmental or office level	See also ST/SGB/172
275	22/12/94	Health and Life Insurance Committee at Headquarters	
276	27/4/95	Integrated Management Information System: definition of responsibility for the implementation and operation of the system and terms of reference of the Steering Committee	See also ST/IC/1993/53 and ST/IC/1994/38
277	19/5/95	Policy governing assignment to and return from mission detail	See also ST/SGB/114 and Add.1; ST/AI/404; ST/IC/1993/23 and ST/IC/1995/8
278	14/9/95	Financial situation of the Organization	See also ST/SGB/215, ST/SGB/217, ST/SGB/222 and ST/SGB/280 and Amend.1; ST/IC/86/17, ST/IC/87/67 and Corr.1, ST/IC/1992/74, ST/IC/1993/48, ST/IC/1993/68, ST/IC/1995/74 and ST/IC/1996/12

Symbol	Date issued	Subject	Remarks
ST/SGB/			
280	9/11/95	Suspension of the granting of permanent and probationary appointments	See also ST/SGB/278; ST/IC/1995/74 and ST/IC/1996/12
280/Amend.1	22/12/95		
281	30/11/95	Efficiency Board	
282	5/1/96	Policies to achieve gender equality in the United Nations	See also ST/AI/412
283	29/8/96	Use of "when actually employed" contracts for special representatives, envoys and other special high-level positions	See also ST/SGB/177
284	14/10/96	Amendments to staff rules 104.14 and 111.2	

B. ADMINISTRATIVE INSTRUCTIONS (SERIES ST/AI/-)

Symbol	Date issued	Subject	Remarks
ST/AI/ 52	25/6/48	Secretariat procedure with regard to international instruments (conventions, agreements, treaties, etc.)	
67/Rev.6	30/7/79	Procedure for sale of copies of United Nations recordings	
82	16/8/50	Authority for mailing official United Nations publications, supplies and equipment	See also ST/AI/189/Add.10 and ST/AI/271
97/Rev.2	26/2/81	Control of United Nations property covered by personal property receipts	See also ST/AI/374; ST/IC/1993/21
104	23/8/54	Solicitation of voluntary contributions within the Secretariat	
105	3/9/54	Maintenance of personnel records cards	
108	24/2/55	Annual inspection of official status files	See also ST/AI/292; ST/IC/82/77/Rev.1 and ST/IC/88/19
113	2/3/56	Linguistic standards for staff of the United Nations Secretariat	See also ST/AI/207; ST/IC/1995/73, ST/IC/1996/2 and ST/IC/1996/23
118/Rev.1	15/1/57	Registration of representatives, establishment of passes and publication of official documents containing lists of delegates to meetings of United Nations organs	
119	8/10/56	Provisional rules governing compensation to members of commissions, committees or similar bodies in cases of injury or death attributable to service with the United Nations	See also ST/SGB/103/Rev.1

Symbol	Date issued	Subject	Remarks
ST/AI/			
120/Rev.2	19/5/82	Instructions with respect to reporting of work injuries, safety measures and accident prevention	See also Staff Rule 106.4 and ST/SGB/Staff Rules/Appendix D/Rev.1 and Amend.1
133	8/4/59	Payments of travel expenses and subsistence allowances in connection with United Nations conferences	See also ST/SGB/107/Rev.6 and ST/SGB/207/Rev.1
137	27/12/60	Revised system of daily subsistence allowance	
137/Amend.5	13/10/71		
137/Add.1/Rev.1	13/5/75	System of daily subsistence allowance	
143/Rev.26	29/9/83	Assignment of staff to a duty station other than their official duty station for periods of less than one year	
143/Rev.26/Amend.11	26/1/95		
143/Rev.26/Amend.12	7/3/95		
145/Rev.1	18/6/70	Use of Dag Hammarskjöld Memorial Library building	Paras. 5-6. See also ST/AI/387 and ST/AI/416
149/Rev.4	14/4/93	Compensation for loss of or damage to personal effects attributable to service	See also ST/SGB/Organization, Annex I/Amend.2; ST/IC/1991/71 and Add.1
155/Rev.2	31/8/90	Personnel payroll clearance action	
155/Rev.2/Amend.1	13/12/90		
157	13/8/63	Losses of cash	
176/Rev.3	30/4/80	Transportation of privately owned automobiles	
176/Rev.3/Corr.1	15/10/80		
176/Rev.3/Amend.1	14/4/92		
176/Rev.3/Amend.2	13/6/94		
176/Rev.3/Amend.3	11/3/96		

Symbol	Date issued	Subject	Remarks
ST/AI/			
181/Rev.10	26/6/95	Education grant and special education grant for disabled children	
181/Rev.10/Corr.1 (English only)	21/7/95		
181/Rev.10/ Amend.1	30/1/96		
182	17/12/68	Obligations of staff members	See also ST/AI/399
189	7/11/69	Regulations for the control and limitation of documentation	
189/Add.1/ Rev.2	1/10/90	Initiation, approval and execution of the United Nations biennial publications programme	
189/Add.2	15/9/71	Covers and title pages of publications	
189/Add.2/ Amend.1	30/4/75		
189/Add.3/ Rev.2	17/12/85	Distribution of documents, meeting records, official records and publications	See also ST/AI/82, ST/AI/271 and ST/AI/341
189/Add.4	22/6/71	Principles governing the exchange of United Nations documents and publications	See also ST/AI/271
189/Add.5/ Rev.2	23/2/87	Stock review and disposal: official records and publications	
189/Add.6/ Rev.4	12/2/96	Attribution of authorship in United Nations documents, publications and other official papers	
189/Add.7	30/9/71	Documentation workload estimates	
189/Add.8/ Rev.1	15/3/77	Requests for documents services	
189/Add.9/ Rev.1	26/3/85	Copyright in United Nations publications: general principles, practice and procedure	See remarks below

Symbol	Date issued	Subject	Remarks
ST/AI/			
189/Add.9/ Rev.2	17/9/87	Copyright in United Nations publications: general	Supersedes ST/AI/189/Add.9/Rev.1
189/Add.9/ Rev.2/Add.2	25/2/92	principles, practice and procedure	on an experimental basis. See also ST/AI/189/Add.27
189/Add.10	29/11/72	Mailing of official United Nations documentation	See also ST/AI/82 and ST/AI/271
189/Add.11/ Rev.2	18/8/95	Principles governing United Nations depository libraries	
189/Add.12	16/2/73	Supply to the United Nations libraries of material not available through the regular distribution channels	
189/Add.13/ Rev.1	22/12/73	Reissue of out-of-stock material	
189/Add.14/ Rev.1	17/9/79	External publishing of United Nations manuscripts	
189/Add.15/ Rev.1	30/6/92	Pricing of United Nations publications	
189/Add.16	7/6/73	Classification and declassification of documents	
189/Add.17	24/6/75	Criteria for the selection of material to be issued as United Nations publications	
189/Add.18	19/1/76	Mention of names of commercial firms in United Nations documents and publications	
189/Add.19	19/1/76	Newsletters	
189/Add.20/ Rev.1	24/2/82	Maximum length of documents submitted in the name of the Secretary-General or of the Secretariat	
189/Add.21	15/1/79	Use of the United Nations emblem on documents and publications	

Symbol	Date issued	Subject	Remarks
ST/AI/			
189/Add.22	1/6/79	Use and disposition of papers and reports of seminars and similar ad hoc meetings	
189/Add.23	24/2/82	Timetable for the planning and submission of documents for sessions of United Nations organs	
189/Add.24	11/12/84	Use of the International Standard Book Number (ISBN) and the International Standard Serial Number (ISSN) for United Nations publications	
189/Add.25	23/2/87	Guidelines for the publication of maps	
189/Add.26	25/9/89	Guidelines for electronic publishing	See also ST/AI/189/Add.28 and ST/AI/359
189/Add.27	8/11/90	References and acknowledgements	See also ST/AI/189/Add.9/Rev.2 and Add.2
189/Add.28	14/8/96	Guidelines for publishing in an electronic format	See also ST/AI/189/Add.26
190/Rev.1	2/5/83	Outside activities of members of the Secretariat	
192/Rev.2	31/3/93	Official hospitality	
193/Rev.1	24/6/77	Material and package passes	See also ST/AI/309/Rev.1
196	23/12/70	Computation of travel subsistence allowance	
196/Amend.1	24/11/72		
202	4/6/71	Headquarters Property Survey Board: case report and recommendation form	

Symbol	Date issued	Subject	Remarks
ST/AI/ 205	10/12/71	Library services	See also ST/AI/189/Add.12
206/Rev.3	29/2/88	Terminal expenses	
206/Rev.3/ Amend.2	5/11/92		
207	23/12/71	Language proficiency of staff in the Professional category and above	See also ST/AI/113; ST/IC/1995/73, ST/IC/1996/2 and ST/IC/1996/23
209	5/1/72	Pensionable remuneration on promotion to Professional category	
211	4/4/72	Scheduling of meetings and provision of conference services	
213/Rev.1	18/7/84	Retention in service and employment beyond the age of retirement	See also ST/IC/1995/56
215/Rev.1	8/10/81	Family visit travel	See also ST/AI/280/Rev.6 and Amend.5
218/Rev.18	11/96	Numerical index to administrative issuances	See also ST/AI/226 and Amend.1-2
218/Rev.18 Add.1	11/96	Subject index to administrative issuances	
221/Rev.1	24/10/89	Time, attendance and leave recording	
221/Rev.1/ Amend.1	11/10/90		
221/Rev.1 Add.1	13/3/96		
222	10/12/74	Procedure to be followed in cases of termination of permanent appointment for unsatisfactory services	
223	2/10/74	Financial administration	

Symbol	Date issued	Subject	Remarks
ST/AI/			
224/Rev.1	4/5/87	Reimbursement for travel by private motor vehicle	
224/Rev.1/ Amend.26	29/11/95		Superseded by ST/AI/224/Rev.1/ Amend.27
224/Rev.1 Amend.27	9/4/96		Superseded by ST/AI/224/Rev.1/ Amend.28
224/Rev.1 Amend.28	31/7/96		
226	18/2/75	Administrative issuances	See also ST/SGB/100; ST/AI/218/Rev.18 and Add.1
226/Amend.1	8/11/76		
226/Amend.2	29/9/89		
227	25/4/75	Security of valuable articles: lost and found property	
229	29/9/75	Reimbursement of the cost of accompanied excess baggage	
229/Add.1	14/2/77		
229/Add.2	8/7/77		
231/Rev.1	23/1/91	Non-reimbursable loans of personnel services from sources external to the United Nations common system	
233	9/12/75	Contributions from non-Member States	
234/Rev.1	22/3/89	Administration of the Staff Regulations and Staff Rules	See also ST/SGB/151
234/Rev.1/ Amend.1	14/6/90		
235	8/1/76	Death and disability coverage for members of the Joint Inspection Unit	
235/Corr.1	20/1/76		
238/Rev.1	29/3/82	Shipping and insurance procedures for shipments of personal effects and household goods	See also ST/AI/264/Rev.1 and Corr.1 and Amend.1 and Amend.1/Corr.1 (French only) and ST/AI/383

Symbol	Date issued	Subject	Remarks
ST/AI/			
239	5/8/76	Organization of the Secretariat	Para. 3 only.
241	8/10/76	Changed audit emphasis by United Nations Board of Auditors	
242	22/2/77	Establishment of appointment and promotion committees at designated offices away from Headquarters	See also ST/SGB/151; ST/AI/234/Rev.1 and Amend.1
242/Amend.1	8/8/95		
244/Rev.1	18/7/96	United Nations bookshop service for staff members	
245	11/5/77	Outposting of staff from the established location of a department to another location	
248	7/7/77	Reimbursement of taxi fares	
248/Amend.1	27/6/80		
249/Rev.3	29/3/89	Standard of accommodation, travel time and rest stopovers	
249/Rev.3/Amend.4	17/7/96		
254	3/2/78	Duty-free and tax-free entry of baggage and effects into the United States	
254/Amend.1	21/5/86		
254/Amend.2	14/3/90		
256	3/2/78	Separation of responsibilities and duties of cheque signatories and finance officers designated as approving officers	
256/Add.1	20/12/83		
257	12/5/78	Information for United Nations travellers	See also ST/AI/381; ST/IC/1990/13 and Amend.5 and ST/IC/1991/12
259/Rev.10	27/2/89	Salary differential for General Service staff in the language-typing and word-processing units, Office of Conference and Support Services, Headquarters	
259/Rev.10/ Amend.7	19/3/96		

Symbol	Date issued	Subject	Remarks
ST/AI/ 260	29/11/78	Release of staff members in bad weather or other conditions	
261	12/12/78	Forms management programme	
262	23/4/79	Repatriation grant	See also ST/AI/269 and ST/AI/300
264/Rev.1	14/6/83	Unaccompanied shipments and insurance coverage for personal effects and household goods	See also ST/AI/238/Rev.1 and ST/AI/383
264/Rev.1/ Corr.1	2/12/83		
264/Rev.1/ Amend.1	17/7/85		
264/Rev.1/ Amend.1/ Corr.1 (French only)	9/10/85		
264/Rev.1/ Amend.2	5/5/92		
265	16/5/79	Overtime compensation at Headquarters	
269	21/12/79	Repatriation grant	See also ST/AI/262 and ST/AI/300
270/Rev.1	12/4/89	Delegation of authority under the Financial Rules	See also ST/SGB/Financial Rules/1/Rev.3 (1985) and ST/SGB/213/Rev.1; ST/AI/315/Rev.1
271	4/2/80	General principles and procedures governing outgoing official United Nations mail at Headquarters	See also ST/AI/82 and ST/AI/189/Add.10
273	4/3/80	Employment of spouses	
274	30/6/80	Appointment, extension and conversion of contractual status of staff in the General Service, Security Service and Manual Workers categories	
274/Corr.1 (English only)	27/8/80		

Symbol	Date issued	Subject	Remarks
ST/AI/			
275/Rev.2	23/11/88	Rental subsidies and deductions for staff at duty stations outside Europe and North America	See also ST/AI/350 and Amend.2-3; ST/IC/1996/43
276	28/8/80	Assignment of staff members from other categories to Professional posts and granting of special post allowance to the Professional category	
277	10/11/80	Classification system for Professional posts	See also ST/SGB/166; ST/IC/1993/51
278/Rev.1	25/5/82	Definition of dependency status	See also ST/IC/1996/40
280/Rev.6 280/Rev.6/ Amend.5	30/4/91 2/5/96	Special entitlements for staff members serving at designated duty stations	
281/Rev.1	9/4/90	External studies programme	
283	27/1/82	Official holidays	See also ST/IC/1995/85
284	1/3/82	General trust funds	See also ST/SGB/188
285	1/3/82	Technical cooperation trust funds	See above
286	3/3/82	Programme support accounts	See above
291/Rev.1	18/7/84	Part-time employment	
292	15/7/82	Filing of adverse material in personnel records	See also ST/AI/108; ST/IC/82/77/Rev.1 and ST/IC/88/19
293	15/7/82	Facilities to be provided to staff representatives	
294	16/8/82	Visa status of non-United States staff members serving in the United States	See also ST/IC/1996/49

Symbol	Date issued	Subject	Remarks
ST/AI/			
295 295/Amend.1	19/11/82 5/7/95	Temporary staff and individual contractors	See also ST/SGB/177; ST/AI/296 and Amend.1, ST/AI/297 and Add.1 and ST/AI/327
296 296/Amend.1	19/11/82 5/7/95	Consultants and participants in advisory meetings	See also ST/SGB/177; ST/AI/295 and Amend.1, ST/AI/297 and Add.1 and ST/AI/327
297 297/Add.1	19/11/82 7/12/95	Technical cooperation personnel and Operational, Executive and Administrative Services (OPAS) officers	See also ST/SGB/177; ST/AI/295 and Amend.1, ST/AI/296 and Amend.1 and ST/AI/327
298 298/Amend.1	28/2/83 15/10/84	Overtime and night differential for staff in the General Service and related categories	
299	10/12/82	Reporting of arrest or detention of staff members, other agents of the United Nations and members of their families	See also ST/SGB/198
300	5/1/83	Repatriation grant	See also ST/AI/262 and ST/AI/269
301	10/3/83	Initial classification of General Service posts in New York	See also ST/SGB/166; ST/AI/332 and ST/AI/358 and Amend.1; ST/IC/1994/21 and Add.1
301/Add.1	12/7/83	Initial classification of occupations performing security, guide and dispatch, and trade and craft work in New York	

Symbol	Date issued	Subject	Remarks
ST/AI/			
308/Rev.1	25/11/83	Establishment of Panels on Discrimination and Other Grievances	See also ST/IC/88/10, ST/IC/1992/35 and ST/IC/1993/8
309/Rev.1	17/2/84	Authority of United Nations security officers	See also ST/SGB/259; ST/AI/193/Rev.1 and ST/AI/387
310	20/9/83	Registration of staff members and affiliates on Saturdays, Sundays, holidays and after office hours	See also ST/AI/387
314	27/1/84	Non-resident's allowance	See also ST/AI/275/Rev.2 and ST/AI/350 and Amend.2-3; ST/IC/1996/43
314/Add.1	16/1/85		
315/Rev.1	28/2/92	Delegation of financial authority to the International Trade Centre	
316	6/3/84	Granting of status of staff members to full-time language teachers	
317	5/6/84	Reimbursement of costs of basic medical examinations for family members	
317/Amend.8	24/2/95		
319	12/9/84	Control of travel on official business	See also ST/SGB/207/Rev.1
320	14/9/84	Staff incentive programme	See also ST/IC/85/39
320/Add.1	1/11/84		
320/Add.1/Corr.1 (English only)	8/11/84		
320/Add.1/Corr.2	18/12/84		
322	25/9/84	Excess property	
323	27/9/84	Reduction in energy consumption	See also ST/IC/1996/9

Symbol	Date issued	Subject	Remarks
ST/AI/			
326	28/12/84	United Nations archives	See also ST/SGB/242
326/Corr.1	17/1/85		
327	23/1/85	Institutional or corporate contractors	See also ST/SGB/177; ST/AI/295 and Amend.1, ST/AI/296 and Amend.1 and ST/Al/297 and Add.1
329	17/6/85	Requisition for equipment supplies or services (form PT.72)	
330	11/7/85	Revised telegraph form	
332	7/11/85	Classification standards for security jobs at Headquarters	See also ST/AI/301 and Add.1 and ST/AI/358 and Amend.1; ST/IC/1994/21 and Add.1
333	29/11/85	Personal identification cards: Headquarters	See also ST/SGB/259; ST/AI/387
334	21/5/86	Test for basic word-processing qualifications	
336	15/9/86	Report of the Group of High-level Intergovernmental Experts and related decisions of the General Assembly	See also ST/IC/86/43 and ST/IC/87/63
337	15/10/86	Policy on the provision and use of official cars	
339	3/4/87	Acquisition, replacement and maintenance of office automation equipment	See also ST/SGB/245; ST/AI/345, ST/AI/347, ST/AI/355 and ST/AI/386; ST/IC/1991/57
341	19/3/87	Confidentiality of mailing lists and registers	See also ST/SGB/272; ST/IC/81/38

Symbol	Date issued	Subject	Remarks
ST/AI/			
342	8/5/87	Guidelines for the preparation of host Government agreements falling under General Assembly resolution 40/243	See also ST/SGB/160; ST/AI/249/Rev.3 and Amend.4
343	31/7/87	Medical insurance plan for locally recruited staff at designated duty stations away from Headquarters	See also ST/IC/87/33
344	3/8/87	Classification system for Field Service category posts	See also ST/AI/277
345	20/10/87	Establishment and operation of Technological Innovations Committees at regional commissions and other locations away from Headquarters	See also ST/SGB/245; ST/AI/339, ST/AI/347, ST/AI/355, ST/AI/359, ST/AI/361 and ST/AI/386; ST/IC/1990/8, ST/IC/1991/4, ST/IC/1992/14, ST/IC/1995/41 and ST/IC/1995/54
347	9/3/88	Policies and procedures for office automation standardization	See also ST/SGB/245; ST/AI/339, ST/AI/345, ST/AI/355, ST/AI/359, ST/AI/361 and ST/AI/386
349	22/4/88	United Nations garage	See also ST/SGB/192; ST/IC/85/65, ST/IC/86/14 and Add.1, ST/IC/86/49 (para. 2) and ST/IC/1994/4
350 350/Amend.2 350/Amend.3	27/4/88 6/2/92 23/5/96	Rental subsidies and deductions for staff at duty stations in Europe and North America	See also ST/AI/275/Rev.2; ST/IC/1996/43
351	25/5/88	Assistance and representation by counsel in disciplinary and appeal cases	See also ST/IC/88/11 and ST/IC/1991/35

Symbol	Date issued	Subject	Remarks
ST/AI/			
352	28/6/88	Certifying and approving officers	
352/Add.2/ Rev.1	18/3/91	List of certifying officers for the biennium 1990-1991	
354	27/7/88	Request for rectification of date of birth or of other personal data	
355	7/9/88	Guidelines for the acquisition, use and support of microcomputers in the United Nations	See also ST/SGB/245; ST/AI/339, ST/AI/345, ST/AI/347, ST/AI/359, ST/AI/361 and ST/AI/386; ST/IC/1990/8, ST/IC/1991/4, ST/IC/1991/18, ST/IC/1991/57, ST/IC/1992/14, ST/IC/1995/41, ST/IC/1995/54 and ST/IC/1995/72
356 356/Add.1	4/5/89 8/10/91	Implementation of the initial General Service classification exercise at Addis Ababa	
358 358/Amend.1	31/7/89 21/4/94	Procedures for appeal of classification decisions for posts in the General Service and related categories in New York	See also ST/SGB/301 and Add.1; ST/IC/1994/21 and Add.1
359	12/12/89	Standards for desktop publishing hardware and software	See also ST/AI/189/Add.26 and ST/AI/347
360/Rev.1 360/Rev.1/Corr.1 (English only)	15/11/93 8/12/93	Movement of staff from the Field Service category to the Professional category	See also ST/SGB/173; ST/AI/406/Add.2 and ST/AI/417 and Add.1; ST/IC/1995/83 and Corr.1 and Add.1
361	29/3/90	Standard for word-processing software for microcomputers	See also ST/AI/347; ST/IC/1995/41

Symbol	Date issued	Subject	Remarks
ST/AI/			
363	1/8/90	Mobility and hardship allowance	See also ST/IC/1990/37
363/Corr.1	17/8/90		
363/Add.1	7/11/90		
363/Add.2	8/3/91		
364	1/8/90	Assignment grant	
364/Corr.1 (French only)	27/8/90		
364/Add.1	7/11/90		
364/Add.2	8/3/91		
365	13/8/90	Implementation of changes to salary policy in promotions	
365/Corr.1	24/9/90		
366	28/9/90	Dependency allowance or benefit for disabled children	
366/Amend.1	20/1/93		
367	15/10/90	Home leave: change of place of home leave and change of country of home leave	
368	10/1/91	Instructions governing United Nations diplomatic pouch service	See also ST/IC/1993/36 and ST/IC/1996/20
369	30/4/91	Classification of posts in the General Service and related categories in small and medium-sized duty stations	
369/Amend.1	22/10/91		
371	2/8/91	Revised disciplinary measures and procedures	See also ST/IC/88/10 and ST/IC/1995/79
372	25/9/91	Employee assistance in cases of alcohol/substance abuse	
374	16/1/92	Property records and inventory control under revised definition of non-expendable property	See also ST/AI/97/Rev.2; ST/IC/1993/21
376	1/6/92	United Nations Exhibits Committee guidelines	See also ST/AFS/SER.A/179; ST/AI/416

Symbol	Date issued	Subject	Remarks
ST/AI/ 377 377/Add.1	15/9/92 18/11/93	Implementation of the initial classification of posts in the General Service and related categories in the Economic and Social Commission for Western Asia	
378	22/10/92	Delegation of authority for the classification of posts in the General Service and related categories at Vienna	
379	29/10/92	Procedures for dealing with sexual harassment	See also ST/SGB/253; ST/IC/1992/67
380	23/12/92	Acceptance of payments from Governments to supplement United Nations emoluments	See also ST/SGB/136
381	24/12/92	Travel advances	See also ST/AI/257; ST/IC/84/65
383	8/6/93	Split shipments of personal effects and household goods	See also ST/AI/238/Rev.1 and ST/AI/264/Rev.1 and Corr.1 and Amend.1 and Amend.1/Corr.1 (French only)
386	23/8/93	Electronic mail policies and standards	See also ST/AI/347; ST/IC/1995/54
387	10/9/93	Security arrangements for admission to United Nations Headquarters	See also ST/SGB/259; ST/AI/309/Rev.1; ST/IC/84/91
388	14/9/93	Personnel arrangements for the United Nations International Drug Control Programme (UNDCP)	See also ST/SGB/Organization, sect. UNDCP; ST/SGB/240
389	13/10/93	Implementation of the initial General Service classification exercise and the maintenance of the classification system at Nairobi	

Symbol	Date issued	Subject	Remarks
ST/AI/			
391	21/1/94	Maternity leave	
392	27/1/94	Procedures of the Senior Review Group for the filling of posts at the Director (D-2) and higher levels	See also ST/SGB/266
394	19/5/94	After-service health insurance	
395	2/6/94	Appointments of limited duration	
397	7/9/94	Reporting of inappropriate use of United Nations resources and proposals for the improvement of programme delivery	See also ST/SGB/273; ST/IC/1996/29
398	19/9/94	Implementation of the initial General Service classification exercise and the maintenance of the classification system at Bangkok	
399	14/12/94	Financial and other obligations of staff members	See also ST/AI/182
400	22/12/94	Abandonment of post	
401	18/1/95	Personnel arrangements for the Office of Internal Oversight Services	See also ST/SGB/273
402	23/3/95	Currency of payment of salaries and allowances	
404	19/5/95	Assignment to and return from mission detail	See also ST/SGB/114 and Add.1; ST/IC/1993/23 and ST/IC/1995/8
405	27/7/95	Direct deposit of salary	
406/Add.2	22/3/96	Competitive examination for promotion to the Professional category of staff members from other categories	See also ST/SGB/173; ST/AI/417 and Add.1; ST/IC/1995/83 and Corr.1 and Add.1

Symbol	Date issued	Subject	Remarks
ST/AI/			
407	1/8/95	Smoking at United Nations Headquarters	See also ST/IC/85/42 and ST/IC/87/18
408	1/8/95	Introduction of staggered working hours at Headquarters	See also ST/IC/1996/52
409	4/8/95	Restructuring of Secretariat departments and offices	General guidelines. See also ST/SGB/150/Rev.1.
410 410/Corr.1	14/9/95 31/10/96	Implementation of the initial General Service classification exercise and the maintenance of the classification system at Santiago	
411 411/Corr.1 (English only)	18/9/95 29/9/95	Performance appraisal system	See also ST/IC/1995/32
412	5/1/96	Special measures for the achievement of gender equality	See also ST/SGB/282
413	25/3/96	Placement and promotion	See also ST/SGB/267; ST/IC/1993/66 and Corr.2 and Add.1, ST/IC/1994/49 and ST/IC/1995/70
414 414/Add.1	29/3/96 3/5/96	1996 early separation programme	
415	2/4/96	Redeployment of staff	See also ST/IC/1996/34 and ST/IC/1996/35
416	26/4/96	Use of United Nations premises for meetings, conferences, special events and exhibits	See also ST/AI/145/Rev.1 (paras. 5 and 6), ST/AI/376 and ST/AI/387
417 417/Add.1	26/8/96 17/10/96	Competitive examination for promotion to the Professional category of staff members from other categories	See also ST/SGB/173; ST/AI/406/Add.2; ST/IC/1995/83 and Corr.1 and Add.1

C. INFORMATION CIRCULARS
(series ST/AFS/SER.A/--, ST/ADM/SER.A/--, and ST/IC--)

Symbol	Date issued	Subject	Remarks
ST/AFS/SER.A/ 179	18/11/52	United Nations Committee on Exhibitions	See also ST/AI/376 and ST/AI/416
ST/ADM/SER.A/ 277	8/10/54	Standards of conduct in the international civil service	See also ST/IC/82/13, ST/IC/89/2 and ST/IC/1996/10
1214	19/12/67	Document copying and duplicating facilities: need for economy in expenditure	
1303	24/1/69	Staff conduct at meetings	
1312	7/3/69	Observance of time limits under the Staff Rules	
1315	14/3/69	Designation, change or revocation of beneficiary	
1459	1/10/70	Personal insurance assistance progamme	
1636	12/9/72	Use of cable communications	See also ST/IC/86/61
1778	24/5/74	Organization of the Secretariat	See also ST/SGB/Organization and ST/SGB/150/Rev.1; ST/AI/239, para. 3 only, and ST/AI/409
1814	28/10/74	Economy in the use of stationery and office supplies	See also ST/IC/88/18 and ST/IC/1992/76
1867	29/5/75	Changes in health insurance arrangements	Paras. 1 and 4
1872	13/6/75	Library services: The New York Times Information Bank	
1932	3/2/76	Circulation of newspapers	
1938	5/2/76	Adjustment of mid-month salary advances	

Symbol	Date issued	Subject	Remarks
ST/ADM/SER.A/ 1950	29/3/76	Index to administrative issuances	See ST/AI/218/Rev.18 and Add.1
ST/IC/ 77/30	22/6/77	Special envelopes for delivery of cables	
78/22	4/4/78	Increased cost of telephone services	
78/38	12/6/78	Group life insurance: changes in coverage	See also ST/IC/1996/42
78/43	30/6/78	United Nations Bibliographical Information System (UNBIS)	
78/53	24/8/78	Employment of family members on G-4 visas	See also ST/AI/294; ST/IC/89/13 and ST/IC/1996/49
79/10	24/1/79	Unauthorized absence	
80/55	4/8/80	Vehicle service station	
80/75	13/10/80	New York Telephone Company: change in procedure for dialling telephone calls	See also ST/IC/84/90
81/38	29/4/81	Care of valuables and confidential material	See also ST/SGB/272; ST/AI/341
81/64	10/9/81	Change of zip code for Post Office Box 20 address	
82/7	3/2/82	Internal recourse procedures in the United Nations Secretariat	See also ST/AI/371; ST/IC/88/10
82/13	26/2/82	Standards of conduct	See also ST/ADM/SER.A/277; ST/IC/89/2 and ST/IC/1996/10

Symbol	Date issued	Subject	Remarks
ST/IC/ 82/48	1/7/82	Dependency allowances	See also ST/AI/278/Rev.1 and ST/AI/366 and Amend.1; ST/IC/1995/4, ST/IC/1995/51 (para. 6), ST/IC/1996/13 (para. 3) and ST/IC/1996/40
82/77/Rev.1	11/1/83	Abolition of confidential files	See also ST/AI/108 and ST/AI/292; ST/IC/88/19
83/9	25/2/83	New status of the United Nations Institute for Disarmament Research	
83/13	10/3/83	Spouse allowance for staff in the General Service and related categories in New York	
83/21	18/4/83	Personnel directives	
83/21/Add.1	1/3/84		
83/21/Add.2	23/7/84		
83/21/Add.3	24/10/84		
83/21/Add.4	27/7/88		
83/21/Add.5	5/8/88		
83/21/Add.6	13/12/88		
83/21/Add.7	14/4/89		
83/21/Add.8	4/5/89		
83/21/Add.9	25/5/89		
83/21/Add.10	13/6/89		
83/21/Add.11	25/9/90		
83/21/Add.12	5/10/90		
83/21/Add.13	26/10/90		
83/21/Add.14	9/1/91		
83/21/Add.15	14/5/91		
83/21/Add.16	7/4/92		
83/21/Add.17	3/11/92		
83/21/Add.18	23/4/93		
83/21/Add.19	25/7/94		
83/21/Add.20	15/5/95		
83/50	22/7/83	Catering services: Joint Catering Advisory Committee	See also ST/IC/86/16, ST/IC/1991/47 (para. 2) and ST/IC/1993/47

Symbol	Date issued	Subject	Remarks
ST/IC/ 83/61/Rev.1	27/9/83	Garage access	See also ST/IC/86/7, ST/IC/88/2 and ST/IC/1996/11
83/83	20/12/83	Unauthorized use of diplomatic plates by Secretariat officials	
84/4	19/1/84	Changes in the Headquarters medical and dental insurance plans	
84/10	26/1/84	Staff members who are not United States nationals but receive investment income from United States sources	See also ST/IC/84/74
84/12	1/2/84	United Nations garage: increased parking rates	Delegations only
84/18 84/18/Amend.1	2/3/84 12/7/89	Guidelines for work with visual display units	
84/33	5/6/84	Safeguarding of United Nations keys	
84/46	21/6/84	Payroll deduction for personal cheques returned by banks	
84/59	27/8/84	Use of automated elevators	
84/65	18/9/84	Travel advance payments	See also ST/AI/381
84/74	24/10/84	Changes in United States tax legislation concerning individuals in the United States who are not United States nationals	See also ST/IC/84/10 and ST/IC/1991/39
84/80	3/12/84	Payment of income taxes	See also ST/IC/87/64
84/85	11/12/84	Delivery and picking up of packages	See also ST/AI/387; ST/IC/89/50
84/86	11/12/84	Credit policy for use of the Delegates Dining Room and related catering services	

Symbol	Date issued	Subject	Remarks
ST/IC/ 84/90	21/12/84	Change in telephone dialling procedures: New York City area codes	See also ST/IC/80/75
84/91	28/12/84	Security arrangements	See also ST/AI/387
85/18	4/4/85	Standard of accommodation	See also ST/IC/88/6
85/37	29/7/85	United Nations garage: applications for second review	See also ST/IC/86/14 and Add.1
85/39	23/7/85	Staff incentive programme: objectives and composition of the Staff Incentive Review Committee	See also ST/AI/320 and Add.1 and Add.1/Corr.1-2
85/42	13/8/85	Smoking in conference rooms and offices	See also ST/AI/407; ST/IC/87/18
85/48	12/9/85	Host country travel regulations	See also ST/IC/85/74 and Corr.1, ST/IC/85/76, ST/IC/86/4, ST/IC/87/42, ST/IC/88/57, ST/IC/89/10, ST/IC/1990/14, ST/IC/1990/16, ST/IC/1990/34, ST/IC/1990/67, ST/IC/1990/74, ST/IC/1991/3, ST/IC/1991/48, ST/IC/1991/67, ST/IC/1992/2, ST/IC/1992/33, ST/IC/1992/51, ST/IC/1992/58, ST/IC/1993/7 and ST/IC/1994/5
85/65	18/11/85	United Nations garage: membership of the Garage Review Board	See also ST/IC/86/14 and Add.1

Symbol	Date issued	Subject	Remarks
ST/IC/			
85/74	17/12/85	Host country travel regulations	See also ST/IC/85/48, ST/IC/85/76, ST/IC/86/4, ST/IC/87/42, ST/IC/88/57, ST/IC/89/10, ST/IC/1990/14, ST/IC/1990/16, ST/IC/1990/34, ST/IC/1990/67, ST/IC/1990/74, ST/IC/1991/3, ST/IC/1991/48, ST/IC/1991/67, ST/IC/1992/2, ST/IC/1992/33, ST/IC/1992/51, ST/IC/1992/58, ST/IC/1993/7 and ST/IC/1994/5
85/74/Corr.1	24/12/85		
85/76	20/12/85	Host country travel regulations: private travel by staff members in the United States	See above
86/4	14/1/86	Official travel of United Nations staff members in the United States	See above
86/7	24/1/86	Closure of the United Nations service drive	See also ST/IC/83/61/Rev.1, ST/IC/88/2 and ST/IC/1996/11
86/14	11/3/86	United Nations garage: report and recommendations of the Garage Review Board on its second review	See also ST/SGB/192; ST/AI/349; ST/IC/85/65 and ST/IC/1994/4
86/14/Add.1	17/3/86		
86/16	13/3/86	New catering arrangements	See also ST/IC/83/50, ST/IC/1991/47 (para. 2) and ST/IC/1993/47

Symbol	Date issued	Subject	Remarks
ST/IC/ 86/17	13/3/86	Financial crisis of the United Nations	See also ST/SGB/215, ST/SGB/217, ST/SGB/222, ST/SGB/278 and ST/SGB/280 and Amend.1; ST/IC/87/67 and Corr.1, ST/IC/1992/74, ST/IC/1993/48, ST/IC/1993/68, ST/IC/1995/74 and ST/IC/1996/12
86/20	26/3/86	Changes in the administration of the Blue Cross component of the Headquarters Blue Cross/Aetna Major Medical scheme	
86/21	2/4/86	After-school recreation and study programme for United Nations children	Paras. 3 and 7. See also ST/IC/1996/47
86/26	28/4/86	Education grant questionnaire	
86/28	6/5/86	Relocation of the Pass and Identification Unit Office	See also ST/IC/1995/58
86/33	23/5/86	Parking of motorcycles and bicycles	See also ST/AI/349; ST/IC/1994/4
86/43	18/8/86	Report of the Group of High-level Intergovernmental Experts to Review the Efficiency of the Administrative and Financial Functioning of the United Nations	See also ST/AI/336; ST/IC/87/63
86/44	15/9/86	Medical scheme for staff appointed under the 300 series of the Staff Rules	
86/49	18/9/86	United Nations garage: increased parking rates	Para. 2. See ST/IC/1994/4

Symbol	Date issued	Subject	Remarks
ST/IC/ 86/52	10/10/86	Career development and placement of staff	See also ST/SGB/166 and ST/SGB/267; ST/AI/413; ST/IC/1993/66 and Corr.2 and Add.1, ST/IC/1994/49 and ST/IC/1995/70
86/61	18/11/86	Transmission of official United Nations cables	See also ST/ADM/SER.A/1636
86/62	24/11/86	Career development plan for the General Service and related categories in New York	See also ST/SGB/166 and ST/SGB/267; ST/AI/413; ST/IC/1993/66 and Corr.2 and Add.1, ST/IC/1994/49 and ST/IC/1995/70
86/72	29/12/86	Age limitation on the participation of dependent children in United Nations health insurance schemes	
87/16	30/3/87	United States Immigration Reform and Control Act of 1986	See also ST/IC/89/7 and ST/IC/1995/42
87/16/Corr.1	3/4/87		
87/18	30/3/87	Questionnaire on smoking on United Nations premises	See also ST/AI/407; ST/IC/85/42
87/27 (English only)	27/5/87	Information on United Nations staff members and members of their household requested by the United States Mission	
87/27/Add.1 (English only)	30/7/87		
87/29	26/5/87	New telephone system	
87/33	19/6/87	Health insurance coverage for locally recruited staff at designated duty stations away from Headquarters	See also ST/AI/343

Symbol	Date issued	Subject	Remarks
ST/IC/ 87/42	30/7/87	Host country travel regulations	See also ST/IC/85/48, ST/IC/85/74 and Corr.1, ST/IC/85/76, ST/IC/86/4, ST/IC/88/57, ST/IC/89/10, ST/IC/1990/14, ST/IC/1990/16, ST/IC/1990/34, ST/IC/1990/67, ST/IC/1990/74, ST/IC/1991/3, ST/IC/1991/48, ST/IC/1991/67, ST/IC/1992/2, ST/IC/1992/33, ST/IC/1992/51, ST/IC/1992/58, ST/IC/1993/7 and ST/IC/1994/5
87/46	27/8/87	Introduction of a long-service step in the salary scales for staff in the General Service and related categories at Headquarters	See also ST/IC/1993/52 and Corr.1 and Add.1 and ST/IC/1995/33
87/63	24/12/87	Implementation of General Assembly resolution 41/213: recommendation 15 of the Group of High-level Inter-governmental Experts	See also ST/AI/336; ST/IC/86/43
87/64	23/12/87	Confirmation of tax return information	See also ST/IC/84/80
87/67 87/67/Corr.1	30/12/87 14/1/88	Deferment of increases due in 1986 for staff in the General service and related categories at eight main duty stations	See also ST/SGB/215, ST/SGB/217, ST/SGB/222, ST/SGB/278 and ST/SGB/280 and Amend.1; ST/IC/86/17, ST/IC/1992/74, ST/IC/1993/48, ST/IC/1993/68, ST/IC/1995/74 and ST/IC/1996/12

Symbol	Date issued	Subject	Remarks
ST/IC/88/2	4/1/88	Access to the Secretariat building and the United Nations garage	See also ST/IC/83/61/Rev.1, ST/IC/86/7 and ST/IC/1996/11
88/6	3/2/88	Standard of accommodation	See also ST/IC/85/18
88/10	1/3/88	Administration of internal appeals and disciplinary systems: transfer of responsibilities and reform programme	See also ST/AI/371 and ST/IC/1995/79
88/11	1/3/88	Membership of the Panel of Counsel	See also ST/AI/351 and ST/IC/1991/35
88/18	29/3/88	Office paper recycling programme in the Secretariat building	See also ST/IC/1992/76 and ST/IC/1994/13
88/19	4/4/88	Consolidation of personnel records into the official status files	See also ST/AI/108 and ST/AI/292; ST/IC/82/77/Rev.1
88/55	22/9/88	Application of the remuneration correction factor to post adjustment at Geneva and Vienna: implementation of Administrative Tribunal Judgement No. 421	
88/57	27/9/88	Host country travel regulations	See also ST/IC/85/48, ST/IC/85/74 and Corr.1, ST/IC/85/76, ST/IC/86/4, ST/IC/87/42, ST/IC/89/10, ST/IC/1990/14, ST/IC/1990/16, ST/IC/1990/34, ST/IC/1990/67, ST/IC/1990/74, ST/IC/1991/3, ST/IC/1991/48, ST/IC/1991/67, ST/IC/1992/2, ST/IC/1992/33, ST/IC/1992/51, ST/IC/1992/58, ST/IC/1993/7 and ST/IC/1994/5

Symbol	Date issued	Subject	Remarks
ST/IC/ 89/2	5/1/89	Conduct of staff members	
89/7	17/1/89	United States Immigration Technical Corrections Act of 1988	See also ST/IC/87/16 and Corr.1 and ST/IC/1995/42
89/10	1/2/89	Host country travel regulations	See also ST/IC/85/48, ST/IC/85/74 and Corr.1, ST/IC/85/76, ST/IC/86/4, ST/IC/87/42, ST/IC/88/57, ST/IC/1990/14, ST/IC/1990/16, ST/IC/1990/34, ST/IC/1990/67, ST/IC/1990/74, ST/IC/1991/3, ST/IC/1991/48, ST/IC/1991/67, ST/IC/1992/2, ST/IC/1992/33, ST/IC/1992/51, ST/IC/1992/58, ST/IC/1993/7 and ST/IC/1994/5
89/13	14/2/89	Employment of persons on G-4 visas	See also ST/AI/294; ST/IC/78/53
89/21	27/3/89	Measures taken to improve messenger services: institution of messenger unit zoning system	See also ST/IC/1996/24
89/22	28/3/89	Reimbursement for work permit fees levied by the Egyptian authorities on United Nations employees of Egyptian nationality	
89/23/Rev.1	1/6/93	Second floor of General Assembly and Conference buildings as a restricted area	
89/24	28/3/89	Records management services	See also ST/SGB/242

Symbol	Date issued	Subject	Remarks
ST/IC/ 89/25	11/4/89	Consideration of family members for employment in the General Service category in New York	
89/50	2/8/89	Delivery of personal packages, mail and periodicals to United Nations premises	See also ST/AI/387; ST/IC/84/85
1990/8	16/1/90	Virus alert: how to prevent microcomputer viruses	See also ST/IC/1992/14
1990/13 1990/13/Amend.5	19/3/90 28/12/95	Option of a lump-sum payment for travel by air in lieu of provision by the Organization of travel tickets and related entitlements on home leave, education grant and family visit travel	See also ST/AI/249/Rev.3 and Amend.4 and ST/AI/257
1990/14	14/2/90	Host country travel regulations	See also ST/IC/85/48, ST/IC/85/74 and Corr.1, ST/IC/85/76, ST/IC/86/4, ST/IC/87/42, ST/IC/88/57, ST/IC/89/10, ST/IC/1990/16, ST/IC/1990/34, ST/IC/[illegible]0/67, ST/IC/[illegible]0/74, ST/IC/1991/3, ST/IC/1991/48, ST/IC/1991/67, ST/IC/1992/2, ST/IC/1992/33, ST/IC/1992/51, ST/IC/1992/58, ST/IC/1993/7 and ST/IC/1994/5
1990/16	16/2/90	Host country travel regulations	See above
1990/34	21/5/90	Host country travel regulations	See above

Symbol	Date issued	Subject	Remarks
ST/IC/ 1990/37	24/5/90	Implementation of the mobility and hardship allowance	See also ST/AI/363 and Corr.1 and Add.1-2
1990/61	23/9/90	1989 United Nations Peace Medal and 1989 commemorative medals	
1990/63	30/8/90	Language allowance for staff in the Trades and Crafts category at Headquarters	See also ST/IC/1996/13 (para. 4)
1990/67	11/10/90	Host country travel regulations	See also ST/IC/85/48, ST/IC/85/74 and Corr.1, ST/IC/85/76, ST/IC/86/4, ST/IC/87/42, ST/IC/88/57, ST/IC/89/10, ST/IC/1990/14, ST/IC/1990/16, ST/IC/1990/34, ST/IC/1990/74, ST/IC/1991/3, ST/IC/1991/48, ST/IC/1991/67, ST/IC/1992/2, ST/IC/1992/33, ST/IC/1992/51, ST/IC/1992/58, ST/IC/1993/7 and ST/IC/1994/5
1990/74	7/11/90	Host country travel regulations	See above
1990/79	29/11/90	Meditation Room located in the visitors' lobby of the General Assembly building	

Symbol	Date issued	Subject	Remarks
ST/IC/ 1991/3	16/1/91	Host country travel regulations	See also ST/IC/85/48, ST/IC/85/74 and Corr.1, ST/IC/85/76, ST/IC/86/4, ST/IC/87/42, ST/IC/88/57, ST/IC/89/10, ST/IC/1990/14, ST/IC/1990/16, ST/IC/1990/34, ST/IC/1990/67, ST/IC/1990/74, ST/IC/1991/48, ST/IC/1991/67, ST/IC/1992/2, ST/IC/1992/33, ST/IC/1992/51, ST/IC/1992/58, ST/IC/1993/7 and ST/IC/1994/5
1991/4	30/1/91	Software products for microcomputers	See also ST/AI/355, ST/AI/359, ST/AI/361 and ST/AI/386; ST/IC/1990/8, ST/IC/1992/14, ST/IC/1995/41, ST/IC/1995/54 and ST/IC/1995/72
1991/12	15/2/91	Travel and shipping restrictions	
1991/18	12/3/91	Operating system software to be used on personal computer local area networks	See also ST/AI/386; ST/IC/1995/54
1991/35	16/5/91	Membership of the Panels of Counsel	See also ST/AI/351 and ST/IC/88/11
1991/39	3/6/91	Significant changes in United States estate tax and their possible effect on non-United States citizen staff members	
1991/47	8/8/91	Catering services	Para. 2. See also ST/IC/83/50, ST/IC/86/16 and ST/IC/1993/47

Symbol	Date issued	Subject	Remarks
ST/IC/			
1991/48	15/8/91	Host country travel regulations	See also ST/IC/85/48, ST/IC/85/74 and Corr.1, ST/IC/85/76, ST/IC/86/4, ST/IC/87/42, ST/IC/88/57, ST/IC/89/10, ST/IC/1990/14, ST/IC/1990/16, ST/IC/1990/34, ST/IC/1990/74, ST/IC/1991/3, ST/IC/1991/67, ST/IC/1992/2, ST/IC/1992/33 ST/IC/1992/51, ST/IC/1992/58, ST/IC/1993/7 and ST/IC/1994/5
1991/57	14/10/91	Service calls for office equipment	
1991/67	25/11/91	Host country travel regulations	See above
1991/71	13/12/91	Claims Board	See also ST/SGB/Organization, Annex I/Amend.2; ST/AI/149/Rev.4
1991/71/Add.1	21/1/92		
1992/2	10/1/92	Host country travel regulations	See also ST/IC/85/48, ST/IC/85/74 and Corr.1, ST/IC/85/76, ST/IC/86/4, ST/IC/87/42, ST/IC/88/57, ST/IC/89/10, ST/IC/1990/14, ST/IC/1990/16, ST/IC/1990/34, ST/IC/1990/74, ST/IC/1991/3, ST/IC/1991/48, ST/IC/1991/67, ST/IC/1992/33, ST/IC/1992/51, ST/IC/1992/58, ST/IC/1993/7 and ST/IC/1994/5

Symbol	Date issued	Subject	Remarks
ST/IC/ 1992/14	28/2/92	Computer virus alert	See also ST/IC/1990/8
1992/18	6/3/92	Separation payments for staff in the Professional and higher categories	
1992/33	13/5/92	Host country travel regulations	See also ST/IC/85/48, ST/IC/85/74 and Corr.1, ST/IC/85/76, ST/IC/86/4, ST/IC/87/42, ST/IC/88/57, ST/IC/89/10, ST/IC/1990/14, ST/IC/1990/16, ST/IC/1990/34, ST/IC/1990/67, ST/IC/1990/74, ST/IC/1991/3, ST/IC/1991/48, ST/IC/1991/67, ST/IC/1992/2, ST/IC/1992/51, ST/IC/1992/58, ST/IC/1993/7 and ST/IC/1994/5
1992/35	28/5/92	Composition of the Panel on Discrimination and Other Grievances at Headquarters	See also ST/AI/308/Rev.1; ST/IC/88/10 and ST/IC/1993/8
1992/43	26/6/92	Change of direction of escalators between the first basement and the fourth floor	

Symbol	Date issued	Subject	Remarks
ST/IC/			
1992/51	3/9/92	Host country travel regulations	See also ST/IC/85/48, ST/IC/85/74 and Corr.1, ST/IC/85/76, ST/IC/86/4, ST/IC/87/42, ST/IC/88/57, ST/IC/89/10, ST/IC/1990/14, ST/IC/1990/16, ST/IC/1990/34, ST/IC/1990/67, ST/IC/1990/74, ST/IC/1991/3, ST/IC/1991/48, ST/IC/1991/67, ST/IC/1992/2, ST/IC/1992/33, ST/IC/1992/58, ST/IC/1993/7 and ST/IC/1994/5
1992/58	9/10/92	Host country travel regulations	See above
1992/66	30/10/92	Telephone and facsimile communications services to United Nations offices, specialized agencies and peace-keeping missions	See also ST/SGB/269
1992/66/Amend.1	14/12/92		
1992/67	29/10/92	Guidelines for promoting equal treatment of men and women in the Secretariat	See also ST/SGB/154 and ST/SGB/253; ST/AI/379
1992/68	2/11/92	North garden construction project	
1992/68/Add.1	19/5/94		
1992/68/Add.2	13/4/95		
1992/74	16/11/92	December mid-month salary advance	See also ST/SGB/215, ST/SGB/217, ST/SGB/222, ST/SGB/278 and ST/SGB/280 and Amend.1; ST/IC/86/17, ST/IC/87/67 and Corr.1, ST/IC/1993/48, ST/IC/1993/68, ST/IC/1995/74 and ST/IC/1996/12

Symbol	Date issued	Subject	Remarks
ST/IC/ 1992/76	20/11/92	Recycling programme at Headquarters	See also ST/IC/88/18 and ST/IC/1994/13
1992/79	4/12/92	Repair work in the United Nations garage	
1993/7	28/1/93	Host country travel regulations	See also ST/IC/85/48; ST/IC/85/74 and Corr.1; ST/IC/85/76; ST/IC/86/4; ST/IC/87/42; ST/IC/88/57; ST/IC/89/10; ST/IC/1990/14; ST/IC/1990/16; ST/IC/1990/34; ST/IC/1990/67; ST/IC/1990/74; ST/IC/1991/3; ST/IC/1991/48; ST/IC/1991/67; ST/IC/1992/2; ST/IC/1992/33; ST/IC/1992/51, ST/IC/1992/58 and ST/IC/1994/5
1993/8	28/1/93	Report on the work of the Panel on Discrimination and Other Grievances	See also ST/AI/308/Rev.1; ST/IC/88/10 and ST/IC/1992/35
1993/18	25/3/93	Membership of the Health and Life Insurance Committee	
1993/21	31/3/93	Property management	See also ST/AI/97/Rev.2 and ST/AI/374
1993/23	5/4/93	Missions roster	See also ST/SGB/114 and Add.1 and ST/SGB/277; ST/AI/404; ST/IC/1995/8
1993/36	6/7/93	Diplomatic pouch automated voice information system	See also ST/AI/368

Symbol	Date issued	Subject	Remarks
ST/IC/			
1993/45	31/8/93	Official travel agency at Headquarters	
1993/47	2/9/93	Catering services	See also ST/IC/83/50, ST/IC/86/16 and ST/IC/1991/47 (para. 2)
1993/48	3/9/93	Financial situation of the Organization	See also ST/SGB/215, ST/SGB/217, ST/SGB/222, ST/SGB/278 and ST/SGB/280 and Amend.1; ST/IC/86/17, ST/IC/87/67 and Corr.1, ST/IC/1992/74, ST/IC/1993/68, ST/IC/1995/74 and ST/IC/1996/12
1993/51	17/9/93	Membership of the Classification Appeals and Review Committee for posts in the Professional category	See also ST/AI/277
1993/52 1993/52/Corr.1 1993/52/Add.1	20/9/93 27/1/94 12/10/93	Revised salary scales for staff in the General Service, Security Service, Trades and Crafts, Public Information Assistant and Language Teacher categories at Headquarters	For Security Service only. See also ST/IC/1994/17, ST/IC/1995/51 and ST/IC/1996/13
1993/53	21/9/93	Introduction of a new personnel action notification form in connection with the implementation of IMIS release I at Headquarters	See also ST/SGB/276; ST/IC/1994/38
1993/66 1993/66/Corr.2 1993/66/Add.1	2/12/93 8/8/94 2/12/93	Placement and promotion	See also ST/SGB/267; ST/AI/413; ST/IC/1994/49 and ST/IC/1995/70

Symbol	Date issued	Subject	Remarks
ST/IC/ 1993/68	7/12/93	December mid-month salary advance	See also ST/SGB/215, ST/SGB/217, ST/SGB/222, ST/SGB/278 and ST/SGB/280 and Amend.1; ST/IC/86/17, ST/IC/87/67 and Corr.1, ST/IC/1992/74, ST/IC/1993/48, ST/IC/1995/74 and ST/IC/1996/12
1994/1	13/1/94	Telephone voice mail - installation of a new system	
1994/4	27/1/94	United Nations garage - increase in parking fees and reinstatement of a limited number of temporary parking permits	See also ST/SGB/192; ST/AI/349; ST/IC/86/49 (para. 2)
1994/5	27/1/94	Host country travel regulations	See also ST/IC/85/48, ST/IC/85/74 and Corr.1, ST/IC/85/76, ST/IC/86/4, ST/IC/87/42, ST/IC/88/57, ST/IC/89/10, ST/IC/1990/14, ST/IC/1990/16, ST/IC/1990/34, ST/IC/1990/67, ST/IC/1990/74, ST/IC/1991/3, ST/IC/1991/48, ST/IC/1991/67, ST/IC/1992/2, ST/IC/1992/33, ST/IC/1992/51, ST/IC/1992/58 and ST/IC/1993/7
1994/7	17/2/94	Survey of out-of-area expenditures for post adjustment calculation	See also ST/IC/1995/48
1994/13	14/3/94	Return of United Nations documents and publications	See also ST/IC/1992/76

Symbol	Date issued	Subject	Remarks
ST/IC			
1994/15	19/4/94	Pensionable remuneration of staff in the General Service and related categories	See also ST/IC/1994/17
1994/17	25/4/94	Revised format of salary scales of locally recruited staff	See also ST/IC/1994/15
1994/21	21/4/94	Membership of the New York General Service Classification Appeals and Review Committee	See also ST/AI/358 and Amend.1
1994/21/Add.1	1/4/96		
1994/23	4/5/94	Membership of the Working Group of the Technological Innovations Board	See also ST/SGB/245
1994/28	20/6/94	Electronic mail - automatic message deletion	
1994/37	17/8/94	Membership of the Joint Advisory Committee at Headquarters	See also ST/SGB/200/Rev.1
1994/38	30/8/94	Introduction of a revised interim personnel action notification form prior to the implementation of IMIS release II at Headquarters	See also ST/SGB/276; ST/IC/1993/53
1994/40/Add.2	13/2/96	Membership of the Appointment and Promotion Board and of the Headquarters Appointment and Promotion Committee	Superseded by ST/IC/1996/46
1994/40/Add.3	21/5/96		
1994/41/Add.3	13/2/96	Membership of the Appointment and Promotion Panel	Superseded by ST/IC/1996/51 and Add.1
1994/41/Add.4	21/5/96		
1994/49	11/11/94	Access to vacancy announcements through the Secretariat electronic mail (cc:Mail)	See also ST/SGB/267; ST/AI/413; ST/IC/1993/66 and Corr.2 and Add.1 and ST/IC/1995/70
1995/1	16/1/95	Procedures for obtaining the release of diplomatic vehicles	
1995/3	17/1/95	Payment of income taxes (1995)	See also ST/IC/1996/5
1995/3/Add.1	29/3/95		

Symbol	Date issued	Subject	Remarks
ST/IC/ 1995/4	16/2/95	Dependency allowances for staff in the Professional and higher categories and in the Field Service category	See also ST/AI/278/Rev.1 and ST/AI/366 and Amend.1
1995/7	16/2/95	Revised base salary scale for staff in the Professional and higher categories and for staff in the Field Service category	See also ST/IC/1995/76 and ST/IC/1995/77
1995/8	28/2/95	Mission readiness workshops	See also ST/SGB/114 and Add.1 and ST/SGB/277; ST/AI/404; ST/IC/1993/23
1995/16	31/3/95	Home addresses and telephone numbers	
1995/27	12/5/95	INTERNET project	
1995/32	26/5/95	Modifications to the performance appraisal system	See also ST/AI/411 and Corr.1 (English only)
1995/41	28/6/95	Sharing WordPerfect documents	See also ST/AI/361
1995/42	5/7/95	United States Immigration and Nationality Technical Corrections Act of 1994	See also ST/IC/87/16 and Corr.1 and ST/IC/89/7
1995/48	9/8/95	Survey of housing and domestic service costs in New York for calculation of post adjustment	See also ST/IC/1994/7
1995/51	16/8/95	(a) Revised salary scale for staff in the Trades and Crafts category at Headquarters, and results of the salary survey conducted for the Security Service category; (b) Revised dependency allowances for staff in the General Service, Language Teacher, Public Information Assistant, Trades and Crafts, and Security Service categories at Headquarters	See also ST/AI/278/Rev.1 and ST/AI/366 and Amend.1; ST/IC/1994/17, ST/IC/1995/35 and ST/IC/1996/13

Symbol	Date issued	Subject	Remarks
ST/IC/			
1995/54	25/8/95	Windows 95 software	See also ST/AI/347, ST/AI/355 and ST/AI/386; ST/IC/1991/4 and ST/IC/1991/18
1995/56*	31/8/95	Monetary limitation applicable to the remuneration of all retired staff members in case of re-employment	See also ST/AI/213/Rev.1
1995/58	1/9/95	Accreditation office	See also ST/IC/86/28
1995/70	19/10/95	Viewing of vacancy announcements at Headquarters, offices away from Headquarters and field missions	See also ST/SGB/267; ST/AI/413; ST/IC/1993/66 and Corr.2 and Add.1 and ST/IC/1994/49
1995/71	31/10/95	Time off for voting on United States election day	
1995/72	3/11/95	Information technology training	See also ST/AI/355
1995/73	8/11/95	Multilingualism	See also ST/AI/113 and ST/AI/207; ST/IC/1996/2 and ST/IC/1996/23
1995/74	13/11/95	Suspension of the granting of permanent and probationary appointments	See also ST/SGB/278 and ST/SGB/280 and Amend.1; ST/IC/1996/12
1995/75 1995/75/Amend.1	13/11/95 17/1/96	Membership of the 1995 Field Service Promotion Review Panel	See also ST/IC/1996/25
1995/76	13/11/95	Post adjustment multiplier for New York	
1995/77	13/11/95	Pensionable remuneration for staff in the Professional and higher categories and for staff in the Field Service category	See also ST/IC/1995/76

*Reissued in English for technical reasons.

Symbol	Date issued	Subject	Remarks
ST/IC/ 1995/78	15/11/95	Joint Appeals Board	See also ST/AI/351; ST/IC/88/10
1995/79	15/11/95	Joint Disciplinary Committee	See also ST/AI/351 and ST/AI/371; ST/IC/88/10
1995/80 1995/80/Corr.1 1995/80/Add.1	21/11/95 17/4/96 17/4/96	1996 national competitive examinations	Superseded by ST/IC/1996/48
1995/81	27/11/95	Placement and promotion list for staff in the Professional category and above	See also ST/IC/1995/88, ST/IC/1996/6, ST/IC/1996/14, ST/IC/1996/21 and Corr.1, ST/IC/1996/26, ST/IC/1996/28, ST/IC/1996/32, ST/IC/1996/36, ST/IC/1996/56 and ST/IC/1996/58
1995/82	27/11/95	Placement and promotion list for staff in the General Service and related categories	See also ST/IC/1995/89, ST/IC/1996/7, ST/IC/1996/15, ST/IC/1996/22, ST/IC/1996/27, ST/IC/1996/37 and ST/IC/1996/59
1995/83 1995/83/Corr.1 1995/83/Add.1	28/11/95 16/1/96 22/3/96	Competitive examination for promotion to the Professional category of staff members from other categories	See also ST/SGB/173; ST/AI/406/Add.2 and ST/AI/417 and Add.1
1995/84	30/11/95	1996 competitive examination for French translators/précis-writers	
1995/85	1/12/95	Official holidays and closure of Headquarters buildings to the public	See also ST/AI/283

Symbol	Date issued	Subject	Remarks
ST/IC/ 1995/86	8/12/95	Booklet entitled AIDS and HIV Infection: Information for United Nations Employees and Their Families	
1995/87	11/12/95	After-school recreation and study programme for United Nations children	Superseded by ST/IC/1996/47. See also ST/IC/86/21, paras. 3 and 7
1995/88	20/12/95	Placement and promotion list for staff in the Professional category and above	See also ST/IC/1995/81, ST/IC/1996/6, ST/IC/1996/14, ST/IC/1996/21 and Corr.1, ST/IC/1996/26, ST/IC/1996/28, ST/IC/1996/32, ST/IC/1996/36, ST/IC/1996/56 and ST/IC/1996/58
1995/89	20/12/95	Placement and promotion list for staff in the General Service and related categories	See also ST/IC/1995/82, ST/IC/1996/7, ST/IC/1996/15, ST/IC/1996/22, ST/IC/1996/27, ST/IC/1996/37 and ST/IC/1996/59
1996/1	5/1/96	Strike by custodial cleaners and elevator operators against building owners, represented by the Realty Advisory Board	
1996/2	9/1/96	Language and communication skills training - 1996	See also ST/AI/113 and ST/AI/207; ST/IC/1995/73 and ST/IC/1996/23
1996/3	10/1/96	Absence from work on 8 and 9 January 1996	
1996/4	10/1/96	Van Breda medical, hospital and dental insurance	

Symbol	Date issued	Subject	Remarks
ST/IC/ 1996/5	8/1/96	Payment of income taxes	See also ST/IC/84/80 and ST/IC/87/64
1996/6	22/1/96	Placement and promotion list for staff in the Professional category and above	See also ST/IC/1995/81, ST/IC/1995/88, ST/IC/1996/14, ST/IC/1996/21 and Corr.1, ST/IC/1996/26, ST/IC/1996/28, ST/IC/1996/32 ST/IC/1996/36, ST/IC/1996/56 and ST/IC/1996/58
1996/7	22/1/96	Placement and promotion list for staff in the General Service and related categories	See also ST/IC/1995/82, ST/IC/1995/89, ST/IC/1996/15, ST/IC/1996/22, ST/IC/1996/27, ST/IC/1996/37 and ST/IC/1996/59
1996/8	26/1/96	First day of issue: "Fiftieth anniversary of WFUNA" stamps, souvenir card and definitive stamps	
1996/9	1/2/96	Conservation of electric power and steam at Headquarters	See also ST/AI/323
1996/10	2/2/96	Conduct of staff in their relations with government representatives	See also ST/ADM/SER.A/277; ST/IC/82/13
1996/11	7/2/96	Service drive entrance at 48th Street	See also ST/IC/83/61/Rev.1, ST/IC/86/7 and ST/IC/88/2

Symbol	Date issued	Subject	Remarks
ST/IC/			
1996/12	6/2/96	Implementation of General Assembly decisions on the programme budget for the biennium 1996-1997	See also ST/SGB/215, ST/SGB/217, ST/SGB/222, ST/SGB/278 and ST/SGB/280 and Amend.1; ST/IC/86/17, ST/IC/87/67 and Corr.1, ST/IC/1992/74, ST/IC/1993/48, ST/IC/1993/68 and ST/IC/1995/74
1996/13	21/2/96	Revised salary scales for staff in the General Service, Trades and Crafts, Public Information Assistant and Language Teacher categories at Headquarters	See also ST/IC/1994/17 and ST/IC/1995/51
1996/14	29/2/96	Placement and promotion list for staff in the Professional category and above	See also ST/IC/1995/81, ST/IC/1995/88, ST/IC/1996/6, ST/IC/1996/21 and Corr.1, ST/IC/1996/26, ST/IC/1996/28, ST/IC/1996/32, ST/IC/1996/36, ST/IC/1996/56 and ST/IC/1996/58
1996/15	29/2/96	Placement and promotion list for staff in the General Service and related categories	See also ST/IC/1995/82, ST/IC/1995/89, ST/IC/1996/7, ST/IC/1996/22, ST/IC/1996/27, ST/IC/1996/37 and ST/IC/1996/59
1996/16	6/3/96	First day of issue: "1996 Endangered species" series	
1996/17	8/3/96	1996 competitive examination for English interpreters	

Symbol	Date issued	Subject	Remarks
ST/IC/			
1996/18	8/3/96	1996 competitive examination for French interpreters	
1996/19	8/3/96	1996 competitive examination for French verbatim reporters	
1996/20	11/3/96	Procedures governing the dispatch of personal mail from United Nations offices away from Headquarters	See also ST/AI/368; ST/IC/1993/36
1996/21 1996/21/Corr.1	14/3/96 16/4/96	Placement and promotion list for staff in the Professional category and above	See also ST/IC/1995/81, ST/IC/1995/88, ST/IC/1996/6, ST/IC/1996/14, ST/IC/1996/26, ST/IC/1996/28, ST/IC/1996/32, ST/IC/1996/36, ST/IC/1996/56 and ST/IC/1996/58
1996/22	14/3/96	Placement and promotion list for staff in the General Service and related categories	See also ST/IC/1995/82, ST/IC/1995/89, ST/IC/1996/7, ST/IC/1996/15, ST/IC/1996/27, ST/IC/1996/37 and ST/IC/1996/59
1996/23	3/4/96	Language proficiency examinations	See also ST/AI/207; ST/IC/1996/2
1996/24	10/4/96	Inter-office mail deliveries and use of special messengers	See also ST/IC/89/21
1996/25	11/4/96	1995 Field Service promotions	See also ST/IC/1995/75 and Amend.1

Symbol	Date issued	Subject	Remarks
ST/IC/			
1996/26	16/4/96	Placement and promotion list for staff in the Professional category and above	See also ST/IC/1995/81, ST/IC/1995/88, ST/IC/1996/6, ST/IC/1996/14, ST/IC/1996/21 and Corr.1, ST/IC/1996/28, ST/IC/1996/32, ST/IC/1996/36, ST/IC/1996/56 and ST/IC/1996/58
1996/27	16/4/96	Placement and promotion list for staff in the General Service and related categories	See also ST/IC/1995/82, ST/IC/1995/89, ST/IC/1996/7, ST/IC/1996/15, ST/IC/1996/22, ST/IC/1996/37 and ST/IC/1996/59
1996/28	16/4/96	Placement and promotion list for staff in the Professional category and above	See also ST/IC/1995/81, ST/IC/1995/88, ST/IC/1996/6, ST/IC/1996/14, ST/IC/1996/21 and Corr.1, ST/IC/1996/26, ST/IC/1996/32, ST/IC/1996/36, ST/IC/1996/56 and ST/IC/1996/58
1996/29	25/4/96	Terms of reference for investigations by the Office of Internal Oversight Services: "Mismanagement, misconduct, waste of resources and abuse of authority"	See also ST/SGB/273; ST/AI/397
1996/30	6/5/96	1996 competitive examination for Spanish editors	
1996/31	6/5/96	First day of issue: "City Summit (Habitat II)" stamps	

Symbol	Date issued	Subject	Remarks
ST/IC/ 1996/32	16/5/96	Placement and promotion list for staff in the Professional category and above	See also ST/IC/1995/81, ST/IC/1995/88, ST/IC/1996/6, ST/IC/1996/14, ST/IC/1996/21 and Corr.1, ST/IC/1996/26, ST/IC/1996/28, ST/IC/1996/36, ST/IC/1996/56 and ST/IC/1996/58
1996/33	24/5/96	Renewal of the Headquarters medical and dental insurance plans effective 1 July 1996, and annual enrolment campaign, 3-7 June 1996	See annex VIII of the circular for insurance carrier addresses and telephone numbers for claims and benefit inquiries
1996/34	5/6/96	Compendium of vacancies for the 1996 redeployment exercise: Posts in the Professional and higher categories	See also ST/AI/415
1996/35	5/6/96	Compendium of vacancies for the 1996 redeployment exercise: Posts in the General Service and related categories in New York	See also ST/AI/415
1996/36	12/6/96	Placement and promotion list for staff in the Professional category and above	See also ST/IC/1995/81, ST/IC/1995/88, ST/IC/1996/6, ST/IC/1996/14, ST/IC/1996/21 and Corr.1, ST/IC/1996/26, ST/IC/1996/28, ST/IC/1996/32, ST/IC/1996/56 and ST/IC/1996/58

Symbol	Date issued	Subject	Remarks
ST/IC/ 1996/37	12/6/96	Placement and promotion list for staff in the General Service and related categories	See also ST/IC/1995/82, ST/IC/1995/89, ST/IC/1996/7, ST/IC/1996/15, ST/IC/1996/22, ST/IC/1996/27 and ST/IC/1996/59
1996/38	25/6/96	Fireworks display on Thursday, 4 July 1996	
1996/39	2/7/96	First day of issue: "Sport and the environment" stamps and souvenir sheets	
1996/40	9/7/96	Dependency benefits	See also ST/AI/278/Rev.1
1996/41 1996/41/Corr.1	11/7/96 31/10/96	United Nations Sabbatical Leave Programme for the year 1997	
1996/42	17/7/96	Group life insurance - premium rate decrease and waiver of automatic increase	See also ST/IC/78/38
1996/43	19/7/96	Threshold percentage for the purpose of calculating rental subsidies	See also ST/AI/350 and Amend.2-3
1996/44	26/7/96	1996 competitive examination for Spanish Language Coordinator	
1996/45	2/8/96	1996 competitive examination for Spanish language teachers	
1996/46	29/7/96	Membership of the Appointment and Promotion Board and of the Headquarters Appointment and Promotion Committee	
1996/47	1/8/96	After-school recreation and study programme for United Nations children	See also ST/IC/86/21, paras. 3 and 7

Symbol	Date issued	Subject	Remarks
ST/IC/ 1996/48	5/8/96	1997 national competitive examinations	See also ST/SGB/210
1996/49	5/8/96	Cancellation of G-4 and G-5 visas on separation or transfer of staff members	See also ST/AI/294
1996/50	6/8/96	1996 competitive examination for English language teachers	
1996/51 1996/51/Add.1	8/8/96 31/10/96	Membership of the Appointment and Promotion Panel	
1996/52	13/8/96	Working hours during the fifty-first session of the General Assembly	See also ST/AI/408
1996/53	20/8/96	Arrangements for admission to the premises at United Nations Headquarters during the fifty-first session of the General Assembly	See also ST/AI/387; ST/IC/1996/57
1996/54	9/9/96	Staff day 1996	
1996/55	10/9/96	First day of issue: "A Plea for Peace" stamps	
1996/56	11/9/96	Placement and promotion list for staff in the Professional category and above	See also ST/IC/1995/81, ST/IC/1995/88, ST/IC/1996/6, ST/IC/1996/14, ST/IC/1996/21 and Corr.1, ST/IC/1996/26, ST/IC/1996/28, ST/IC/1996/32, ST/IC/1996/36 and ST/IC/1996/58
1996/57	17/9/96	Additional arrangements for admission to the premises at United Nations Headquarters during the fifty-first session of the General Assembly	See also ST/AI/387; ST/IC/1996/53

Symbol	Date issued	Subject	Remarks
ST/IC/ 1996/58	10/10/96	Placement and promotion list for staff in the Professional category and above	See also ST/IC/1995/81, ST/IC/1995/88, ST/IC/1996/6, ST/IC/1996/14, ST/IC/1996/21 and Corr.1, ST/IC/1996/26, ST/IC/1996/28, ST/IC/1996/32, ST/IC/1996/36 and ST/IC/1996/56
1996/59	10/10/96	Placement and promotion list for staff in the General Service and related categories	See also ST/IC/1995/82, ST/IC/1995/89, ST/IC/1996/7, ST/IC/1996/15, ST/IC/1996/22, ST/IC/1996/27 and ST/IC/1996/37
1996/60	11/10/96	Communications and contacts with host country authorities	
1996/61	16/10/96	United Nations Day - 24 October 1996	